

**ZEELAND CHARTER TOWNSHIP
BOARD MEETING
October 17, 2023**

The Zeeland Charter Township Board held a Regular Board meeting on October 17, 2023 at 7:00 p.m. in the Township Hall at 6582 Byron Road, Zeeland, Michigan. Members present: Supervisor Oonk, Clerk Kraak, Treasurer Veldheer, Trustees Brink, Riemersma, Salisbury and Bosma.

Supervisor Oonk called the meeting to order.
Recited the Pledge of Allegiance.
Invocation offered by Trustee Salisbury.

Treasurer Veldheer motioned to approve the minutes of the September 19, 2023 Board Meeting. Clerk Kraak supported the motion which passed.

Trustee Brink motioned to approve the minutes of the September 27, 2023 Budget Work Session. Trustee Salisbury supported the motion which passed.

Treasurer Veldheer motioned to approve the minutes of the August 15, 2023 Closed Session. Trustee Salisbury supported the motion which passed.

Business Items:

- a. Chief Brock shared recent activity with the Fire Department. Trustee Salisbury motioned to approve promoting Adam Steere to Station 2 Captain. Trustee Riemersma supported the motion with passed with a roll call vote:
AYES: Oonk, Kraak, Veldheer, Brink, Riemersma, Salisbury and Bosma.
- b. Trustee Riemersma motioned to approve three new hires – Harvey Lemmer, Grant Wiler and Nathan Leatch. Treasurer Veldheer supported the motion with passed with a roll call vote:
AYES: Oonk, Kraak, Veldheer, Brink, Riemersma, Salisbury and Bosma.
- c. Supervisor Oonk opened the public hearing for the establishment of an Industrial Development District for Kinder Morgan. Diane Brown, David Porter and Terry Peak from Kinder Morgan explained their business and the plant they will be building. Treasurer Veldheer motioned to close the public hearing. Trustee Riemersma supported the motion which passed.
- d. Clerk Kraak motioned to approve **RESOLUTION #961 ESTABLISH AN INDUSTRIAL DEVELOPMENT DISTRICT**. Treasurer Veldheer seconded the motion with passed with a roll call vote:
AYES: Oonk, Kraak, Veldheer, Brink, Riemersma, and Salisbury. NAYS: Bosma
- e. Trustee Bosma motioned to approve **RESOLUTION #962 LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES**. Treasurer Veldheer seconded the motion with passed with a roll call vote:
AYES: Oonk, Kraak, Veldheer, Brink, Riemersma, Salisbury and Bosma.
- f. Treasurer Veldheer motioned to approve a bid for the township office renovation from Midwest Construction Group of \$199,953.51 plus \$20,000 contingency to be used with

Building & Grounds committee approval. Trustee Bosma seconded the motion with passed with a roll call vote:

AYES: Oonk, Kraak, Veldheer, Brink, Riemersma, Salisbury and Bosma.

- g. Treasurer Veldheer motioned to approve a purchase of parcel #70-17-15-300-002 for \$84,000 to expand the Vriesland Cemetery. Clerk Kraak seconded the motion with passed with a roll call vote:

AYES: Oonk, Kraak, Veldheer, Brink, Riemersma, Salisbury and Bosma.

- h. Trustee Salisbury motioned to approve Land Matters to negotiate potential easements for the 76th/74th bike path up to \$50,000. Trustee Bosma seconded the motion with passed with a roll call vote:

AYES: Oonk, Kraak, Veldheer, Brink, Riemersma, Salisbury and Bosma.

- i. Trustee Riemersma motioned to approve **RESOLUTION #963 AMEND 2023 BUDGET**. Treasurer Veldheer seconded the motion with passed with a roll call vote:

AYES: Oonk, Kraak, Veldheer, Brink, Riemersma, Salisbury and Bosma.

- j. Treasurer Veldheer motioned to approve changes to the Personnel Policy Manual. Trustee Riemersma seconded the motion with passed.

Committee Reports:

- a. **PLANNING COMMISSION** – Had a discussion regarding solar energy.
- b. **BOARD OF APPEALS** - Has a request from Zeeland Hospital regarding signage that will be discussed at a meeting soon.
- c. **BUILDING & GROUNDS** – The office elevator is obsolete. Tom will start the process needed to get updated.
- d. **PARKS & RECREATION** – Grass will be re-seeded next spring at VanZooeren Woods. Boring samples are being taken for the boardwalk and bids are expected to go out in December.

Supervisor Report:

- Airport Sewer Update – Mr. Pugh has changed his sewer approach to pump and haul. The county has given him permission for this as he will own the units.
- Overisel Township has asked for financial assistance to repair Ottogan Street. This is a road that Ottawa County maintains on Zeeland Township's side, so there wasn't interest in contributing.
- Zeeland Recreation is conducting a survey for their 5 year plan. This will help show interest in parks and bike paths in our township.

Meeting adjourned at 8:50pm

Respectfully submitted,

Kate Kraak –Clerk